

**LEARN CHARTER SCHOOL**  
**Board of Directors Meeting Minutes**  
**Harris Associates**  
**111 South Wacker Drive, Chicago, IL 60606**  
**July 12, 2019**

**Board:** C. Campbell, B. Schneider, V. Raketich, J. Lucchesi, K. MacCarthy, M. Quintana, V. Hall (excused), B. Balusek  
**Via Phone:** L. Beadle, S. Snyder, D. Cobb  
**Staff:** G. White, D. Moore, S. King, K. Denison, M. Pierre-Farid  
**Guest:** Taylor Stewart (LEARN alumni), T. Simmons (LEARN alumni), K. Graham (LEARN alumni), C. Johnson (LEARN alumni), D. Lawrence (LEARN alumni), Tea Stewart (LEARN alumni), J. Echols (LEARN alumni), J. Ivy (LEARN alumni), R. Kochlefl (consultant), A. Clubb (potential board member)

- I. Call to Order: V. Raketich called the meeting to order at 7:45 a.m.
- II. LEARN Alumni Presentation: A mixture of LEARN high school and college alumni discussed the ways LEARN helped them gain entry to some of the top high schools and boarding schools in the country. The alumni also shared their experiences at LEARN and with the high school placement process as well as how the board can further assist them in getting to and through college.
- III. Financial Report: D. Moore presented financial statements as reviewed by the Finance Committee (balance sheet, income statement and cash flow statement).
- IV. Board Approval Items: Board minutes from the May 2019 meeting and budget number were approved.
- V. New Business: The Board reviewed and discussed LEARN's strategic priorities and anniversary fund. The board also discussed the ways in which they can honor former board member and life trustee, Margaret Romano, who recently passed away.
- VI. Adjournment: The Board adjourned at 10:30 a.m.

**LEARN CHARTER SCHOOL**  
**Board of Directors Meeting Minutes**  
**LEARN South Chicago**  
**8914 S Buffalo Ave, Chicago, IL 60617**  
**September 20, 2019**

**Board:** S. Snyder, V. Raketich, K. MacCarthy, D. Cobb, V. Hall  
**Via Phone:** L. Beadle, A. Clubb  
**Staff:** G. White, D. Moore, S. King, M. Pierre-Farid, C. Quezada, C. Garcia

- I. Call to Order: V. Raketich called the meeting to order at 8:00a.m.
- II. Introductions: V. Raketich introduced and welcomed new board member, Aaron Clubb. V. Raketich also introduced Interim Principal, Claudia Garcia, and LEARN's new Director of Operations, Claudia Quezada to the meeting.
- III. Financial Report: D. Moore presented financial statements as reviewed by the Finance Committee (balance sheet, income statement and cash flow statement).
- IV. Board Approval Items: Board minutes from the July 2019 meeting. The board also reviewed the Waukegan renewal process.
- V. New Business: The Board reviewed and discussed merits and process for applying for the PreK for All grant.
- VI. Board Education: S. King gave a presentation and lead an in depth discussion with the board regarding staff retention.
- VII. Adjournment: The Board adjourned at 10:30 a.m.

**LEARN CHARTER SCHOOL**  
**Board of Directors Meeting Minutes**  
**LEARN Hunter Perkins**  
**Hunter Perkins 1700 W. 83rd Street, Chicago, IL 60620**  
**December 6, 2019**

**Board:** C. Campbell, S. Snyder, V. Raketich, K. MacCarthy, V. Hall (excused),  
M. Quintana (excused), B. Balusek, A. Clubb,  
**Via Phone:** L. Beadle, J. Lucchesi, D. Cobb  
**Staff:** G. White, D. Moore, S. King, M. Pierre-Farid, K. Denison, L. Franklin (principal),  
S. Rogulski (teacher), E. Weis (teacher), C. Broadney (teacher),  
E. Murphy (teacher), C. Smith (teacher), S. Baker-Pauls (teacher)  
**Guest:** B. Czajka (Switchfast)

- I. Call to Order: V. Raketich called the meeting to order at 8:05a.m.
- II. Board Approval Items: Board minutes from the September 2019 meeting. The board also approved a change to the board calendar to reflect the new date for the next board meeting as March 5, 2020.
- III. Committee Reports: The board reviewed and discussed the reports for the following committees: Academic Achievement, Development, Finance & Operations and Governance. D. Moore reviewed final audited financial statement for the fiscal year ended June 30, 2019 versus budget. She also reviewed the income statement (compared to budget), balance sheet and cash flow summary for the first quarter of fiscal year 2020, covering the period July 1, 2019 through September 30, 2019.
- IV. LEARN D. C. Expansion: K. Denison provided a detailed update on LEARN's progress in Washington, D.C.
- V. Old Business: G. White provided an update on where LEARN currently stands as it relates to the NC Mediation with District 187.
- VI. New Business: M. Pierre-Farid provided the board with an update as to where LEARN currently stands with CPS as it relates to LEARN 7 remediation as well as next steps. G. White reminded the board of directors that they now have access to an online drive where they can access key information at their convenience.
- VII. Board Education: Hunter Perkins staff, S. King and a representative from LEARN's technology partner, B. Czajka, spoke to the board about the technology that is currently employed by teachers as well as what is working and what needs to be improved.
- VIII. Adjournment: The Board adjourned at 10:30 a.m.

**LEARN CHARTER SCHOOL**  
**Board of Directors Meeting Minutes**  
**Harris Associates**  
**111 South Wacker Drive, Suite 4600, Chicago, IL 60606**  
**March 5, 2020**

**Board:** S. Snyder, V. Raketich, J. Lucchesi, M. Quintana, A. Clubb  
**Via Phone:** C. Campbell, K. MacCarthy, D. Cobb  
**Staff:** G. White, D. Moore, S. King, M. Pierre-Farid, K. Denison  
**Guest:** Markesia Taylor (parent), Malik Taylor (student)

- I. Call to Order: V. Raketich called the meeting to order at 3 p.m.
- II. Public Comment: Markesia Taylor, parent of LEARN 6 North Chicago scholar, Malik Taylor, discussed her son's experience at LEARN with the board of directors.
- III. Board Approval Items: Board minutes from the December 6, 2019 meeting.
- IV. Committee Reports: The board reviewed and discussed the reports for the following committees: Academic Achievement, Development, Finance & Operations and Governance. M. Quintana provided an update on financial matters and the FY2021 Budget in process. D. Moore also noted that the board packet included the income statement (compared to budget), balance sheet and cash flow summary for the second quarter year to date of fiscal year 2020, covering the period July 1, 2019 through December 31, 2019, also reviewed by the finance committee.
- V. LEARN D. C. Expansion: K. Denison provided a detailed update on LEARN's progress in Washington, D.C.
- VI. Old Business: G. White provided an update on where LEARN currently stands as it relates to the NC Mediation with District 187. K. Denison also provided an update on the LEARN Prek program.
- VII. New Business: M. Pierre-Farid provided the board with an update as to where LEARN currently stands with CPS as it relates to LEARN 7 remediation as well as next steps. G. White reminded the board of directors that they now have access to an online drive where they can access key information at their convenience.
- VIII. Adjournment: The Board adjourned at 5:00 p.m.

**LEARN CHARTER SCHOOL**  
**Board of Directors Retreat Meeting Minutes**  
**Virtual Meeting/Conference Call**  
**April 18, 2020**

**Board:** S. Snyder, V. Raketich, J. Lucchesi, M. Quintana, A. Clubb, C. Campbell,  
K. MacCarthy, D. Cobb, V. Hall, B. Balusek, L. Beadle

**Staff:** G. White, D. Moore, S. King, M. Pierre-Farid, K. Denison

**Open Session:** R. Johnson (staff), L. Scruggs (attorney)

- I. Call to Order: V. Raketich called the meeting to order at 8:15 a.m. beginning with the Open Session, which is a space designated for public comment or inquiry.
- II. Executive Session: Confidential Matters
- III. Strategic Plan: Board reviewed and discussed the strategic plan.
- IV. Adjournment: The Board adjourned at 12:00 p.m.

**LEARN CHARTER SCHOOL**  
**Board of Directors / Senior Staff Update Meeting Minutes**  
**Virtual Meeting/Conference Call**  
**April 29, 2020**

**Board:** S. Snyder, V. Raketich, J. Lucchesi, M. Quintana, C. Campbell,  
K. MacCarthy, D. Cobb, V. Hall, B. Balusek

**Staff:** G. White, D. Moore, S. King, M. Pierre-Farid, K. Denison

- I. Call to Order: V. Raketich called the meeting to order at 3:30 p.m. Open Session available, but no public comments.
- II. COVID-19 Update: Board discussed how COVID-19 has impacted the areas of the budget, operations, teaching and learning, human resources, development, etc. Members also discussed how to continue to support families and staff during this time.
- III. Adjournment: The Board adjourned at 4:00 p.m.

**LEARN CHARTER SCHOOL**  
**Board of Directors / Senior Staff Update Meeting Minutes**  
**Virtual Meeting/Conference Call**  
**May 27, 2020**

**Board:** S. Snyder, V. Raketich, J. Lucchesi, M. Quintana, C. Campbell,  
K. MacCarthy, D. Cobb, V. Hall, B. Balusek, L. Beadle, A. Clubb  
**Staff:** G. White, D. Moore, S. King, M. Pierre-Farid, K. Denison

- I. Call to Order: V. Raketich called the meeting to order at 5:00 p.m. Open Session available, but no public comments.
- II. COVID-19 Update: Board discussed how COVID-19 has impacted the areas of the budget, operations, teaching and learning, human resources, development, etc. Members also discussed how to continue to support families and staff during this time.
- III. Adjournment: The Board adjourned at 5:30 p.m.

**LEARN CHARTER SCHOOL**  
**Board of Directors Meeting Minutes**  
**Virtual Meeting/Conference Call**  
**June 5, 2020**

**Board:** S. Snyder, L. Beadle, C. Campbell, V. Raketich, J. Lucchesi, A. Clubb, K. MacCarthy, D. Cobb, V. Hall, M. Quintana, B. Balusek,  
**Staff:** G. White, D. Moore, S. King, M. Pierre-Farid, K. Denison, J. Gaitens, M. Smith, S. Robertson, W. Willow Walker, P. Abraham, E. McGraw  
**Guest:** R. Kochlefl (consultant)

- I. Call to Order: V. Raketich called the meeting to order at 8:15 a.m. Open Session available, but no public comments.
- II. Board Approval Items: Board minutes from the March 5, 2020 meeting and the Paycheck Protection Plan (PPP) resolution were reviewed and approved by the board of directors.
- III. Committee Reports: The board reviewed and discussed the reports for the following committees: Academic Achievement, Development, Finance & Operations and Governance. M. Quintana provided an update on financial matters (including the summary of revenues and expenses and summary balance sheet for the third quarter ended March 31, 2020) and the FY2021 Budget process.
- IV. Old Business: M. Pierre-Farid provided an update on LEARN's remote learning plan, which includes Parent Orientation sessions and a *Strong Start* program designed to help those students who need extra support.
- V. New Business: M. Pierre-Farid provided an updated regarding high school placement and summer internship opportunities for our scholars.
- VI. LEARN D. C. Expansion: K. Denison provided a detailed update on LEARN's progress in Washington, D.C. She also formally introduced Jill Gaitens, Executive Director of LEARN D.C., to the board of directors.
- VII. Strategic Plan: R. Kochlefl provided the board with an update as to where LEARN currently stands with its strategic plan and recommendations for next steps.
- VIII. Adjournment: The Board adjourned at 10:30 a.m.



**LEARN CHARTER SCHOOL**  
**Board of Directors / Senior Staff Update Meeting Minutes**  
**Virtual Meeting/Conference Call**  
**July 15, 2020**

**Board:** S. Snyder, V. Raketich, J. Lucchesi, M. Quintana, D. Cobb, A. Clubb

**Staff:** G. White, D. Moore, S. King, M. Pierre-Farid, K. Denison, C. Quezada

- I. Call to Order: V. Raketich called the meeting to order at 5:00 p.m. Open Session available, but no public comments.
- II. Reopening Scenarios: M. Pierre-Farid reviewed the “Year of Flexibility” plan, which included clear safety measures, routines and procedures to guide us as we plan to reopen. M. Pierre-Farid also outlined LEARN’s three offerings for reopening (i.e. in-person, hybrid model and full-time learning). Surveys were sent to staff and families to gauge feelings on returning and finally plans regarding staff and school based professional development were discussed.
- III. Current State of our Students: M. Pierre-Farid discussed the current state of our students and how we are working to continue to provide support and resources during this time. Students have provided feedback stating that they miss their schools, friends and teachers.
- IV. LEARN D. C. Update: K. Denison reviewed the critical path timeline document showing our progress as we continue to move forward to open fall 2021.
- V. Summer Interns: A. Clubb gave an update on the five LEARN alumni currently interning for his executive search firm. He also shared the nine learning/career objectives for the interns during this time to ensure that their experience is valuable and impactful.
- VI. Paycheck Protection Program (PPP): D. Moore discussed PPP and LEARN.
- VII. Adjournment: The Board adjourned at 6:00 p.m.

**LEARN CHARTER SCHOOL**  
**Board of Directors / Senior Staff Update Meeting Minutes**  
**Virtual Meeting/Conference Call**  
**August 12, 2020**

**Board:** B. Balusek, S. Snyder, V. Raketich, J. Lucchesi, M. Quintana, D. Cobb, V. Hall  
K. MacCarthy, L. Beadle, V. Hall  
**Staff:** G. White, D. Moore, S. King, K. Denison, S. Adams

- I. Call to Order: V. Raketich called the meeting to order at 5:00 p.m. Open Session available, but no public comments.
- II. Reopening Plans: S. Adams presented LEARN's remote learning reopening plan to the board. The plan includes a "Strong Starts" component and parent orientation sessions designed help make certain families can navigate the technology and resources provided. S. Adams also reviewed the safety measures, routines and procedures put in place to ensure a safe learning environment.
- III. Priorities: G. White affirmed that that the network's priorities remain centered on providing students with an effective and engaging virtual learning experience. LEARN will also continue to focus on providing the social and emotional supports, food delivery and other resources to children and their families during this time.
- IV. Concerns: Challenges and concerns around safety, technology and academic progress were discussed and addressed by leadership by walking through the procedures, measures and remedies put into place under the reopening plan. S. Adams emphasized that LEARN views these items as opportunities to enhance the support we provide to our students rather than obstacles.
- V. Other: Board and staff exchanged fun and creative ideas on how to connect and engage meaningfully with our students and families.
- VI. Adjournment: The Board adjourned at 6:06 p.m.

**LEARN CHARTER SCHOOL**  
**Board of Directors Meeting Minutes**  
**Virtual Meeting/Conference Call**  
**September 11, 2020**

**Board:** S. Snyder, L. Beadle, C. Campbell, V. Raketich, J. Lucchesi, A. Clubb, K. MacCarthy,  
D. Cobb, V. Hall, B. Balusek,

**Staff:** G. White, D. Moore, S. King, M. Pierre-Farid, K. Denison

- I. Call to Order: V. Raketich called the meeting to order at 7:45 a.m. Open Session available, but no public comments.
- II. CEO Update: G. White reminded board members of the October 2020 All Staff Event, which will be virtual for the first time in LEARN's history. G. White also provided an update on the progress toward electing a parent to the board of directors as now required by law.
- III. Board Approval Items: Board minutes from the June 5, 2020 meeting were reviewed and approved by the board of directors. The board approved an Intent Resolution that enables LEARN to be reimbursed from tax-exempt debt (bonds) proceeds for certain capital project expenditures up to 60 days prior to the date this resolution is adopted by the board. The board also ratified the action taken by the Executive Committee on August 7, 2020 to approve the Consolidated District Plan (CDP) for LEARN 9 as required by the Illinois State Board of Education.
- IV. Committee Reports: The board reviewed and discussed the reports for the following committees: Academic Achievement, Development, Finance & Operations and Governance. D. Moore provided a review of financial results (actual vs budget) for the fiscal year ended June 30, 2020 which included a summary of revenues and expenses and a summary balance sheet. D. Moore also updated the board on the bond refinancing process and that LEARN will partner with Longhouse Capital Advisors, LLC, an experienced financial advisory firm specializing in debt financing for nonprofit organizations. Finally, G. White reviewed a summary of major capital investments.
- V. Old Business: M. Pierre-Farid provided an update on LEARN's remote learning success and plans to put more supports in place for students and families.
- VI. New Business: G. White and D. More provided an overview of capital investments that will need to be made to support the launch of LEARN D.C. G. White also provided a brief update of the District 187 mediation progress.
- VII. LEARN D. C. Expansion: K. Denison provided a detailed update on LEARN's progress in Washington, D.C.
- VIII. Adjournment: The Board adjourned at 10:30 a.m.

**LEARN CHARTER SCHOOL**  
**Board of Directors Meeting Minutes**  
**Virtual Meeting/Conference Call**  
**December 4, 2020**

**Board:** S. Snyder, L. Beadle, C. Campbell, V. Raketich, J. Lucchesi, A. Clubb, K. MacCarthy, D. Cobb, V. Hall, B. Balusek, B. Balusek, A. Coleman  
**Staff:** G. White, D. Moore, S. King, M. Pierre-Farid, K. Denison, M. Martin Cadogan, J. Gaitens

- I. Call to Order: V. Raketich called the meeting to order at 7:45 a.m. She welcomed and introduction J. Gaitens, M. Martin Cadogan and A. Coleman. Open Session available, but there were no public comments.
- II. Committee Reports: The board reviewed and discussed the reports for the following committees: Academic Achievement, Development, Finance & Operations and Governance. M. Quintana and D. Moore reviewed financial results for the first quarter ended September 30, 2020 including: summary of revenues and expenses; balance sheet and cash flow. M. Quintana shared financials related to the Waukegan project as well as an explanation of how LEARN stands to benefit from refinancing its debt. B. Balusek reviewed student academic progress to date and K. MacCarthy encouraged the board to complete the required board training for 2021. Finally, S. King provided a technology report and shared updated metrics regarding staff retention.
- III. Board Approval Items: Board minutes from the December 4, 2020 meeting were reviewed and approved by the board of directors. The board approved a change in the bylaws to now include a parent board member as well as the remediation plan for LEARN 7. K. Denison presented costs for LEARN Washington, D.C. project for the board's approval. Finally, the resolution for the 403(b) Tax Deferred Annuity Plan was reviewed and ratified by the board to change the Plan's default investment fund, no later than January 1, 2021 to funds that will be "qualified default investment funds" under ERISA.
- IV. New Business: M. Quintana and D. More provided an overview of the draft FY2022 budget.
- V. Old Business: G. White and D. Moore gave an update on LEARN's capital investments and status of D187 mediation efforts.
- VI. LEARN D. C. Expansion: K. Denison provided a detailed update on LEARN's progress in Washington, D.C.
- VII. Board Executive Session: G. White reviewed his CEO report in detail with the board and parent, A. Coleman, was officially elected as a member.
- VIII. Adjournment: The Board adjourned at 10:00 a.m.
- IX. Board Education Segment: S. King led a comprehensive and informative presentation around LEARN's talent strategy.