

LEARN D.C. CHARTER SCHOOL
Board of Directors Meeting Minutes
Virtual Meeting/Conference Call
October 29, 2021

Board: Maya Martin Cadogan, Tara Brown, Troy Prestwood, Vineeta Raketich, Katie MacCarthy

Staff: Greg White, Jill Gaitens, Andrea Groeninger, Kristen Denison, Carol Clavadetscher, Donna Moore

- I. Call to Order: Maya Martin Cadogan conducted roll call and entered a motion to begin the meeting. She also entered a motion to approve the board meeting agenda. The members of the board voted and approved both motions and commenced meeting at 12 p.m. EST. Open Session available, but no public comments.
- II. Executive Director Report: Jill Gaitens provided an update on compliance, COVID-19 guidelines/protocols and staffing. Jill confirmed that LEARN D.C. is 100% compliant with no errors as it relates to all school board requirements. LEARN D.C. was recently awarded a staffing grant and key meetings are scheduled in the near future that may garner additional funding support. Jill ended this segment of the agenda by introducing and welcoming LEARN D.C.'s new principal, Andrea Groeninger.
- III. Appletree Institute Update: Katelyn Gibert introduced her team and discussed how they are collaborating to fully incorporate Appletree into the LEARN D.C. curriculum and culture. She also confirmed that enrollment is strong creating a need to add an additional classroom to accommodate high demand for PreK. This will prove to be a strong pipeline for growth of the upper grade levels.
- IV. Employment Policy Approvals: Jill Gaitens reviewed and presented employment policies to the board of directors for approval. She noted that some policies may need to be updated, however, the policies before the board at this October 2021 meeting are current and in compliance. The motion was then entered and the board voted to approve all employment policies.
- V. Financial and Facilities Update: Carol Clavadetscher provided a year to date overview of LEARN D.C. financials including: summary of revenues and expenses; balance sheet and cash flow. Lindsay Richard joined the conversation and briefed the board of directors on the state of LEARN D.C. facilities and transportation. She also provided information regarding a recent grant and the parameters around which LEARN D.C. can utilize the funds to install a bus stop (and other modifications) to improve access to the campus for all students.
- VI. Enrollment/Student Demographics: Jill Gaitens provided an update on student enrollment by region confirming that LEARN D.C. is very diverse in terms of race. She stated that LEARN D.C. is launching a recruitment program to increase nonmilitary enrollment. She

also provided an update on our progress on Ward 8 family recruitment and the strategies we are employing to be successful.

- VII. Board Organization: Maya Martin Cadogan entered a motion to approve the board meeting calendar. The board of directors voted and approved this motion. Maya ended this segment of the agenda by holding a brief discussion around board recruitment, officers, committees and governing principals.
- VIII. Adjournment: The board of directors adjourned at 1:47 p.m. EST to discuss confidential topics.